



Date Submitted: \_\_\_/\_\_\_/\_\_\_

## **Proposal Application**

**Applications must be submitted between June 1<sup>st</sup> – June 30<sup>th</sup>, 2024**

**Applicant Name:**

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**Proposal Name:**

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Applications can be submitted in person, by email, or by fax to:

**Ya'thi Néné Lands and Resource Office**

**100-335 Packham Ave**

**Saskatoon, SK, S7N 4S1**

**Attention: Celeste Robillard**

**Email: admin@yathinene.com**

**Fax: 306-802-4800**

**Ya'thi Néné Lands and Resource Office web site:**

**<https://www.yathinene.ca/apply-now>**

**Or by contacting Community Land Technicians who  
will direct you to the link above**



***Please read through the application and guidebook at least once before beginning to fill it out, to better understand the requirements of a successful proposal.***

**Eligibility**

*(guide note 1., on page 10)*

You are a Member of one of the following First Nations, or a Permanent Resident of one of the Northern Settlements, or you are representing one of the following:

- Black Lake First Nation
- Fond Du Lac Denesuline First Nation
- Hatchet Lake Denesuline First Nation
- Camsell Portage
- Uranium City
- Wollaston Lake
- Stony Rapids
- Chief & Council of a First Nation or leadership of a Community
- Organization on behalf of or for the benefit of Black Lake, Fond Du Lac Denesuline, or Hatchet Lake Denesuline First Nations and its Members

**Applicant Information**

*(guide note 2., on page 10)*

Name of Applicant(s):

\_\_\_\_\_

Organization name(s) if applicable:

\_\_\_\_\_  
\_\_\_\_\_

Primary Applicant Address:

\_\_\_\_\_

Phone number: \_\_\_\_\_ Secondary phone number: \_\_\_\_\_

Email:

\_\_\_\_\_

How would you prefer to be contacted? (circle one) \_\_phone\_\_ / \_\_email\_\_

**Proposal**

*(guide note 3., on page 11)*



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Any other details about your project you would like to include.

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**Funding Request**

*(guide note 4., on page 12)*

How much funding are you requesting for your project?

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Provide an outline of costs associated with your project. (Materials, salaries, administration fees, ect.)

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Materials	Salaries	Administration	Travel	Other

If the Trust is unable to disperse to you the full amount requested, what is the minimum amount of funding you would need to complete your project?

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Describe how your project would be impacted by partial funding and what aspects of the project you would change.

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*Please attach copies of any quotes, contract for services, and other supporting documentation (including business plans).*

**Alternative Sources of Funding**

*(guide note 5., on page 12)*

Have you been approved for funding from another source? (Circle one)   Y  /  N  

If **YES**, please indicate the following:

What organizations or agencies did you reach out to?

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How much funding did you/will you receive from those organizations or agencies?

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If **NO**, please describe your attempts below and attach relevant documentation.

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*Most proposal applications are denied because they fail to provide proof that alternative sources of funding were sought for a project. You **MUST** seek alternative funding before applying to the Trust for funding. Article 6.2 (a) (v) (B)*

**Greater than 50% of Funding**

*(guide note 6., on page 13)*

Why do you think this project is needed in your Community or Nation (what market research did you do or how did you come up with the plan for this project) and have you spoken to other community members about it?

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Have you spoken with the Ya'thi Néné Lands and Resource Office or your Community Trustee to determine the amount of funding available to your community this period? (circle one)

\_\_Y\_\_ / \_\_N\_\_

**Significant Support**

*(guide note 7., on page 13)*

If your request exceeds 50% of available funding for the period, please attach proof of significant support or describe your attempts to garner significant support.

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**Required Documents**

Please attach the following documents to your application:

- Proof that your project is recommended for support by the Chief and Council of your First Nation, or the Mayor or Chair of your Community (Band Council Resolution)
- Quotes, contract for services, or any other documentation (including business plans) to support your funding request
- Evidence of applying for alternative funding and the response
- If your application is requesting more than 50% of available funding for the period, a document (signatures) demonstrating proof of significant community support

*Applications that are incomplete or that do not contain all requested information and documentation MAY still be considered on a discretionary basis by Trustees, but the chance of success of such applications is extremely low. Please include as much detail as possible in your*

Internal

*application and include all requested forms and documentation to increase its chances of approval. Article 6.2 (a) (v)*

**Disclosure**

Would you consent to having your project be published as a success story on the Trust's webpage? (circle one)   Y  /  N  

**Terms and Conditions**

*If more than one community is involved in the project, representatives of each community must sign below. Additionally, the Chief and Council of each First Nation, or the Mayor or Chair of each Community must indicate support. Please attach additional sheets for signatures if more space is needed.*

Name of Applicant \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

Name of Applicant \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

Name of Applicant \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

Name of Organization: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

## **What Happens Next**

### **If your application is incomplete:**

If your application is for a Permitted Purpose but is missing information, a **Member Trustee may reach out to you directly within one week of the application period closing**. Work with them to get the necessary information and improve your application. If they cannot reach you or you fail to get the necessary information within the timeframe provided your application could be denied.

### **If your application is complete:**

If your application is for a Permitted Purpose and is not missing information, you can expect to receive a letter from the Corporate Trustee and your Community Trustee within a few weeks of the official proposal review dates in **mid-July, 2024** notifying you of your application's status.

### **If your application is approved:**

If your application was successful, your Community or Nation will receive a payment for the amount of funding your application was approved for (this may not be the full amount you applied for). You must collect the payment from your Community or Nation and use it for the purposes outlined in your proposal.

### **If your application is rejected:**

If your application is rejected, you will receive a letter from the Corporate Trustee and your Community Trustee within a few weeks of the official proposal review period notifying you of your application's status and why it was rejected.

## **Follow Up**

After successfully completing your project, you must submit a Summary Report. The template for this report will be mailed to you with your approval letter. This report is used to audit your expenses to make sure they match the expenses outlined in your application.

Failure to submit this report could jeopardize your Community or Nation's ability to receive proposal funding in the future.

A Member Trustee will follow up with you directly if your Summary Report has not been submitted within 90 days of completion of your project.

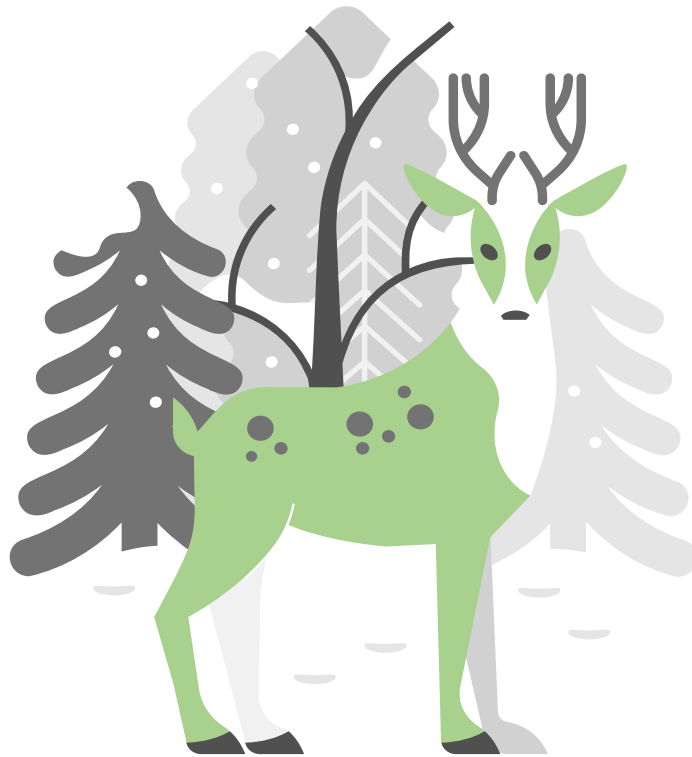


## **Thank You!**

Undertaking a community-based project is a big commitment.

You have shown integrity and leadership by advancing your vision for your Community or Nation and we thank you for the work you've put into your proposal application.

Your Community Trustee, the Corporate Trustee, and the Ya'thi Néné Lands and Resource Office wish you the best of luck in your endeavors. If you need help with any part of the application process or with putting your plan into action, don't hesitate to reach out.



*The following Guidebook will help answer any questions you might have about the application process.*

## **Guidebook**

### **Timelines**

Applications will be accepted twice each year. Round One of proposal applications occurs in the spring (usually in April), and Round Two occurs in the fall (usually October). Your Community Trustee and the Ya'thi Néné Lands and Resource Office will be able to provide you with the exact dates of the proposal round roughly one month in advance of when the application round opens.

Keep an eye out for application round announcements in your community.

Make sure to submit your application before the due date. If you don't submit your proposal on time, you can resubmit it during the next proposal round.

### **Guide Note 1. - Eligibility**

You must be a Member of one of the First Nations or a Permanent Resident of one of the Northern Settlements included in the Athabasca Community Trust, or a representative of one of the First Nations or Northern Settlements.

There is no age requirement to apply for proposal funding. However, we recommend that any applicants under 18 years of age have at least one adult oversee their project.

If you have committed a material breach of the Collaboration Agreement in the past, you are disqualified from seeking Trust funding and your application will be automatically rejected.

Article 6.2 (a) (xi)

### **Guide Note 2. - Applicant Information**

List all applicants that will be managing the project. If one or more organization will be involved in managing the project, list the name(s) of the organization(s).

Provide the contact information for one individual who will be responsible for communications with a Member Trustee and who will be responsible for submitting the Summary Report after the completion of the project.

Make sure the individual listed can be reached in the week following the application deadline. Failure to respond to attempted communications from the Member Trustee (if they need to

work with you to get required information for your application) may result in your application being denied.

### **Guide Note 3. - Proposal**

Be as specific as possible when describing your project.

Include the dates you plan to begin and end your project, and keep in mind that the proposal review will take place a few weeks after the application due date, following which you will be notified of your application's status. Next, you must collect your funding from your Community or Nation before you begin.

Allow time for these steps to be completed before your project start date.

If your project needs to be completed in December, for example, think about applying in the spring round rather than in the fall round of applications. Depending on the size and complexity of a project, an October submission for a project beginning in December may not have enough time to be implemented.

Your project **must** fit at least one of the following permitted purposes:

- Enhances community planning
- Promote the health and well-being of Members and Permanent Long-Term Residents
- Addresses community housing needs
- Preserve or protect the language, culture, and traditional land use of a First Nations
- Carry out community-based environmental projects or otherwise advance the environmental priorities of a First Nation or Community
- Improves Community infrastructure
- Support Community events and First Nations gatherings
- Provides educational and economic opportunities for Members and Permanent Long Term Residents (including scholarship and/or bursary funds, trade apprenticeships, internship programs, and business development and capacity building)
- Support any other purposes that may be agreed upon from time to time by the Trustees, Cameco and Orano (previously AREVA) in writing

Your project **cannot** be for one of the following excluded purposes:

- Contributing to the salaries of, or expenses incurred by elected members of the Chief and Council
- Contributing to the direct, unearned financial benefit of any Member, including per capita distributions; \*\*
- Any other purpose that might reasonably be construed as directly benefitting an individual Member of Black Lake, Fond Du Lac Denesuline, or Hatchet Lake Denesuline First Nations at the expense of, or in preference to, all or a substantial part of the Members\*\*

*\*\*Does not apply to situations in which an individual Member or Members receive a benefit through programs approved and funded as a Permitted Purpose. \*\**

#### **Guide Note 4. - Funding Request**

Be as specific as possible when writing your funding request. You need to provide documentation to support the expenses you are describing (copies of any quotes, contract for services, and other supporting documentation including business plans). If your plan includes the purchase of equipment, get a quote for the prices of the equipment you will need. If your plan includes travel expenses, provide evidence supporting your estimate for the cost of travel.

Find out if any of your expenses or purchases could be provided by your Community or Nation. If your project requires canoes, for example, you may be able to rent or borrow them from your Nation directly instead of needing to purchase brand new canoes for your project.

Have a back-up plan.

If the Trust cannot fully fund your project, what will it take to complete the most important aspects of your project? Determine the minimum amount of funding you will need and describe the benefits that would be brought to your Community or Nation with funding that exceeds that number.

#### **Guide Note 5. - Alternative Sources of Funding**

It is a requirement of the Trust Agreement that applicants look for funding from other sources before requesting funding from the Trust for a project. If you cannot find funding from other sources, or if you are given insufficient funding for your project from other sources, your application will be eligible to receive funding from the Trust.

First, think about where you might be able to find funding for your project.

- A national indigenous association, the provincial government, or the federal government may be interested in funding a cultural or environmental project.
- A resource or development company may be interested in partially funding upgrades to shared infrastructure.
- A not-for-profit health organization may want to fund a school lunch program or an addictions counselling initiative.
- Universities and Colleges may be interested in matching funding for scholarships or internships.

Next, apply for funding from the relevant sources. This can be as simple as sending emails to organizations or companies that might be suitable. Make sure you keep copies of your attempts to secure funding, and any rejection or approval letters you receive.

In some instances, you may be able to apply for funding from your Nation or Community. However, it must make sense for you to ask your Nation or Community for funding in these instances. Just as you wouldn't ask a not-for-profit health organization to fund upgrades to your community's roads, you shouldn't ask your Nation or Community for funding for a project that is not relevant to community management or planning.

### **Guide Note 6. - Greater than 50% of Funding**

The amount of funding available to your Community or Nation for proposals varies each round.

Your Community Trustee and the Ya'thi Néné Lands and Resource Office may not know how much funding is available until after the application round closes. However, you can check with them while writing your application to find out how much was available during the last round. This will give you a better sense of how much may be available for proposals in the current round.

Keep in mind that if there are many successful applications in a round, the available funding will be spread across all those applications.

If you request more than 50% of the funding available to your Nation or Community for a round, you will be asked to provide evidence of significant support for your project. This is a requirement of the Trust Agreement. *Article 6.2 (a) (v) (E)*

If you think that your application request may exceed 50% of the funding available to your Community or Nation, it is a good idea to start thinking about how you will demonstrate that it has significant support.

### **Guide Note 7. - Significant Support**

In the past, applicants were asked to obtain signatures from 50% of their community members and submit the physical signatures with their application. This requirement has changed.

The number of signatures (or emails) you will need to demonstrate significant support will be related to the most recent census of your Community or Nation and the amount of funding you are requesting.

A Member Trustee will get in touch with you in the week following the application due date to explain what number is needed, if your application exceeds the 50% of funding available threshold.

### **General**

The Trust was set up for the purpose of preserving and managing the payments made from Cameco Corporation and ORANO for the long-term benefit and enjoyment of the Athabasca First Nations and the Athabasca Communities and their respective Members and Permanent Long-Term Residents.

**"Athabasca Communities"** means collectively, Camsell Portage, Uranium City, Wollaston Lake, and Stony Rapids, and **"Community"** means any one of them.

**"Athabasca First Nations"** means collectively, Black Lake First Nation, Fond Du Lac First Nation, and Hatchet Lake First Nation and **"First Nation"** means any one of them.

**"Band Council Resolution"** means a written directive or a record of a decision duly made by a majority of Chief and Council of a First Nation.

**"Members"** means living members of a First Nation who are: (a) registered on the band list of a First Nation, and (b) living individuals entitled to be registered on a band list of a First Nation, and **"Member"** means any one of them.

**"Permanent Long Term Resident"** means an individual who is a Resident of Saskatchewan's North and who has maintained their primary residence in one of the communities (Black Lake, Fond Du Lac, Hatchet Lake, Camsell Portage, Uranium City, Wollaston Lake and Stony Rapids) for a period of not less than 10 years, or a dependent of a Permanent Long Term Resident, and **"Permanent Long Term Residents"** means all of them.

**"Resident of Saskatchewan's North"** means an individual who has principally resided in one of the communities (Black Lake, Fond Du Lac, Hatchet Lake, Camsell Portage, Uranium City, Wollaston Lake and Stony Rapids) for not less than ten years, has lived in one or more of the communities (Black Lake, Fond Du Lac, Hatchet Lake, Camsell Portage, Uranium City, Wollaston Lake and Stony Rapids) for half their life, or is a current resident of a community communities (Black Lake, Fond Du Lac, Hatchet Lake, Camsell Portage, Uranium City, Wollaston Lake and Stony Rapids) as determined by the elected leaders of that community.

**"Trust"** means the Athabasca Community Trust.